

Ignite Dance Handbook

We believe dance is an athletic art. We pride ourselves in helping develop great humans who also have wonderful dance and theater training. We are so excited that you chose us as the perfect studio for you and your student, and we cannot wait to grow together!

Mission: To teach students the importance of teamwork, kindness and bravery through safe and technically sound dance and theater training in a fun and healthy environment

Vision: To equip students with life-skills to thrive in their communities and beyond

Class Information

Class Schedule

Our class schedule is posted online for each session or season, depending on the class location. Enrollment is online only and is on a first come first served basis. Once classes are full, you may join the waitlist. We reserve the right to cancel any class for any reason. This often only occurs if there is low enrollment. If your dancer's class is canceled and another class is not offered to you as a replacement, we may offer a refund.

Class descriptions

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Class placement

Students enroll in most classes based on age as of August 1, 2026. Ballet enrollment is determined by skill level. Ballet assessment classes will be required for new students prior to registering for these classes. To schedule an assessment, please email us at info@ignitedanceproductions.com. During the first 6 weeks of class, instructors will evaluate dancers in all classes to ensure that they are placed in the appropriate classes. If the instructor feels that another class would be a better fit for your dancer, we will reach out to you directly to discuss. If you have any questions regarding your dancer's progress, skills or placement, please email us at info@ignitedanceproductions.com. Please keep in mind that dancers are likely to be at the same level for several years in order to master the material being taught. Dancers who are at the same level for more than 1 year will be taught new material from year to year that will continue to challenge them to grow and progress in their technique.

Shoes and Attire Requirements

- Dance shoes should NEVER be worn outside the studio room

- Please label all of your dancer's shoes and belongings with their first and last name
- The shoes listed below are required to participate in our performances
- Please no jewelry of any kind for dancers' safety
- All shoes and dancewear can be purchased at Barre and Pointe in Pineville

Girls' Attire and Shoes

Class	Shoes	Tights	Attire
Creative Movement and Dance/ Tumble	<p>Ballet Shoes Only Color: Pink/Flesh</p> <p>Recommended Brands: Body Wrappers (leather or canvas- single sole)</p>	<p>Color: Pink/Flesh</p> <p>Recommended Brands: Body Wrappers</p> <p>**Tights and shoes should compliment each other to best match skin tone</p>	<p>Any solid colored or patterned leotard</p> <p>**Skirts and tutus are optional, but should be attached to the leotard</p>
Ballet/Tap Combo	<p>Ballet Shoes Color: Pink/Flesh</p> <p>Recommended Brands: Body Wrappers (leather or canvas- single sole)</p> <p>Tap Shoes Color: Tan</p> <p>Recommended Brand: DanznMotion</p>	<p>Color: Pink/Flesh</p> <p>Recommended Brands: Body Wrappers (convertible or full footed tights- no footless tights please)</p> <p>**Tights and shoes should compliment each other to best match skin tone</p>	<p>Any solid colored or patterned leotard</p> <p>**Skirts and tutus are optional, but should be attached to the leotard</p>
Ballet/Jazz Combo	<p>Ballet Shoes Color: Pink/Flesh</p> <p>Recommended Brands: Body Wrappers (leather or canvas- single sole)</p> <p>Jazz Shoes Color: Skin Tone</p> <p>Recommended Brand: DanznMotion</p>	<p>Color: Pink/Flesh</p> <p>Recommended Brands: Body Wrappers (convertible or full footed tights- no footless tights please)</p> <p>**Tights and shoes should compliment each other to best match skin tone</p>	<p>Any solid colored or patterned leotard</p> <p>**Skirts and tutus are optional, but should be attached to the leotard</p>

Tumbling Acro	Barefoot	Color: Any (must be convertible to allow for bare feet)	Any split or patterned leotard, biketard or unitard **Attached skirts, dance shorts or leggings optional
Hip Hop	Sneakers *specific shoes will be chosen closer to performances	Optional	Athletic clothing Suggestions: Leggings, dance shorts or sweatpants Leotard, tank tops or T-shirts
Jazz Jazz/Hip Hop Musical Theater	Jazz Shoes Color: Tan Recommended Brand: DanznMotion	Color: Any Recommended Brand: Body Wrappers	Any style or color leotard **Dance shorts or leggings may be worn over leotard
Tap	Tap Shoes Color: Tan Recommended Brand: DanznMotion	Color: Any Recommended Brand: Body Wrappers	Any style or color leotard **Dance shorts or leggings may be worn over leotard
Contemporary	Half Sole Shoes Color: Tan Style: Body Wrappers	Color: Any Recommended Brand: Body Wrappers	Any style or color leotard **Dance shorts or leggings may be worn over leotard
Ballet Pre-Pointe/ Pointe	Ballet Shoes Color: Pink/Flesh Recommended Brand: Body Wrappers (leather or canvas- split sole)	Color: Pink/Flesh Recommended Brand: Body Wrappers (convertible or full footed tights- no footless tights please)	Black Leotard any style **Black wrap skirt or pull on dance skirt optional

	**Pointe shoes require instructor consultation and approval	**Tights and shoes should compliment each other to best match skin tone	
Stretch and Strengthening	Sneakers **Will also need the ability to have bare feet	Optional	Athletic clothing Suggestions: Leggings, dance shorts or sweatpants Leotard, tank tops or T-shirts
Turns, Leaps and Technique	Half Sole Shoes Color: Tan Recommended Brand: Body Wrappers OR Jazz Shoes Color: Tan Recommended Brand: DanznMotion	Color: Any Recommended Brand: Body Wrappers	Any style or color leotard **Dance shorts or leggings may be worn over leotard

**All students should have their hair secured from their face for all classes. For ballet and pointe classes dancers must have their hair secured away from their face without any loose ends. Recommended ballet styles are a traditional ballet bun or french twist.

Boys' Attire and Shoes

Class	Shoes
Creative Movement/ Dance and Tumble	Ballet Shoes Color: Black Recommended Brands: Body Wrappers or DanznMotion (leather or canvas- single sole)
Ballet/ Tap Combo	Ballet Shoes Color: Black

	<p>Recommended Brands: Body Wrappers or DanznMotion (leather or canvas- single sole)</p> <p>Tap Shoes Color: Black</p> <p>Recommended Brand: DanznMotion</p>
Ballet/ Jazz Combo	<p>Ballet Shoes Color: Black</p> <p>Recommended Brands: Body Wrappers or DanznMotion (leather or canvas- single sole)</p> <p>Jazz Shoes Color: Black</p> <p>Recommended Brand: DanznMotion (lace up or slide on)</p>
Tumbling Acro	Barefoot
Jazz Jazz/Hip Hop Musical Theater Turns, Leaps and Technique	<p>Jazz Shoes</p> <p>Color: Black</p> <p>Recommended Brands: DanznMotion (lace up or slide on)</p>
Tap	<p>Tap Shoes Color: Black</p> <p>Recommended Brands: DanznMotion</p>
Hip Hop	<p>Sneakers</p> <p>**Specific shoes will be chosen closer to performances</p>
Contemporary	<p>Half Sole Shoes Color: Tan</p> <p>Recommended Brand: Body Wrappers</p>
Ballet	<p>Ballet Shoes Color: Black</p> <p>Recommended Brands: Body Wrappers or DanznMotion (leather or canvas- split sole)</p>

Stretch and Strengthening	Sneakers **Will also need the ability to have bare feet
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*** **Boys' Attire:** athletic clothing

Suggestions: shorts, leggings/ tights or jazz pants with a tank or t-shirt or biketard

Class behavior

Students are expected to behave in a kind, safe and respectful manner both inside and outside of the classroom. If students become a distraction to other dancers and are not able to participate while providing their peers and instructor with respect, they will be dismissed from class and a guardian will be called to pick them up early. If a student engages in unsafe behavior, they may be asked to sit out for the duration of class or be dismissed from class. There will be no refund or make-up classes offered to students in these situations. Dancers who are dismissed more than once from class due to behavior issues may be unenrolled from the studio and may not be allowed to re-enroll in the future; this will be handled on a case by case basis and at the discretion of the director.

Arrival and Departure

Students are expected to arrive at class on time and be picked up promptly once class is over. Students who are more than 10 minutes late may not be able to participate in class for the day because they will have missed a large portion of the class warm-up; this will be at the discretion of the instructor. Students who are repeatedly late may be asked to enroll in a different class or dropped from the class entirely.

Students are expected to be picked up within 5 minutes of class ending. Parents will be charged \$1 for each minute they are late picking up a student after 10 minutes. This will be charged to the dancer's account and is handled on a case by case basis. This fee is charged at the discretion of the director. We understand that emergencies and unforeseen circumstances arise and will take that into consideration.

Discontinued Classes

In order to withdraw your dancer from a class or from all classes, guardians must provide written notice via email to info@ignitedanceproductions.com. We require a 30 day written notice to withdraw a dancer from a class or all classes. Tuition charges will be calculated based on the day that the withdrawal request is submitted, not from the last day that the dancer attended class(es). There will be no refund of fees that have already been paid at the time a dancer is withdrawn from class(es). Any credits on the account will be applied to outstanding balances before any refund for future months tuition is provided.

Missed Classes

Dancers are allowed to make-up any missed classes in a similar style of dance. Guardians will need to contact the office to schedule make-up classes. There will be no refund or discounted tuition for missed classes. Dancers are allowed to schedule make-up classes until performance choreography begins.

Observation Week

All of our classes are closed sessions. We ask that guardians not enter our dance room for any reason as it is a distraction to dancers and staff. We will offer 2 observation weeks for our classes that do not have performance opportunities. One observation week will be in winter and the other in spring. During this time 2 adults per dancer are invited into the classroom to observe class. Please note that dancers are often more nervous during this week of observation and this is often not an accurate reflection of your dancer's progress and accomplishments. This is intended to be a fun week for adults to see what their dancers have been working on and a great time for dancers to practice being in front of an audience.

Inclement Weather

The safety of our students, families and staff is our primary priority and inclement weather closings will be determined based on what is in the best interest of all involved parties. We typically will follow CMS closures, but please check our social media and voicemail for updates regarding class cancellations. If classes are canceled due to inclement weather, there will not be a make-up class offered.

Accounting

Accounting/ Billing/ Tuition and Fees

- All fees, tuition, etc. will be automatically charged to your account and payment will be drafted using the designated form of payment you have selected through the parent portal
- Please note tuition does not change based on the amount of classes per month. Some months may have 3 classes and others may have 5; these months tuition does not change. We do not offer make-up classes for studio closings
- Tuition does not change if a student is absent. Make-up classes for absences may be scheduled by emailing info@ignitedanceproductions.com
- Tuition will be prorated for students enrolling in class(es) after the session has started

Tuition

Some classes are offered seasonally (example: September- December), and these classes are priced per session. Many of these classes also include a monthly payment option. You are required to pay for the full session, regardless how many classes your student attends. Our yearly classes are charged monthly tuition. This includes our on-site preschool classes and our home studio classes. The monthly tuition rate is based on the length of each weekly class.

30 minutes \$70
45 minutes \$77
1 hour \$87
1.5 hours \$107
2 hours \$123
Unlimited \$477

We offer a multiclass discount of 10% off per month for the 2nd enrolled class. Use the code MULTI10 at check out. For example, If you signed up for a 45 minute class and a 1 hour class, you would use the code "MULTI10" for 10% off the 45 minute class every month. Discounts cannot be used on Unlimited Plans.

Additional Fees

- Registration Fee: \$20 per student
 - Use code MULTICLASS to waive additional registration fees when registering for multiple classes.
- Late Fee: \$25
 - Payments made after the 10th of each month will result in a late fee charge
- Declined Payment Fee: \$25
 - You are responsible for keeping payment information up to date in the parent portal
 - If a payment is declined after the 10th of each month, a \$25 declined payment fee will be charged to the account
- For monthly home studio classes only, costume fees will be determined at a later date, but will not exceed \$200 per class yearly.
- For monthly home studio classes only, performance fees will be determined at a later date, but will not exceed \$200 per class yearly.

Payments

- Payments will only be accepted online.
- We do not accept cash or checks.

General Studio Info

Studio Rules

- Dance shoes should NEVER be worn outside the studio room
- No food or drinks allowed in the studio rooms, except for water
- Dancers under the age of 13 should always be accompanied by an adult or guardian that is at least 16 years old or older
- Please be courteous of others during class changes, drop off and pick up. Things can get hectic during this time and your patience is appreciated
- Electronic devices are not allowed to be used during class time. All devices need to be off or on silent during classes. Smart watches for dancers under 18 years old are not allowed to be worn during class

Communication

The best way to get in touch with us is via email. Please email info@ignitedanceproductions.com with any inquiries. It is difficult for instructors to give your inquiries the thought and time they deserve when asked in between classes, so to ensure that you are given a thoughtful response, please email us or give us a call. We are happy to assist!

Trial Classes

If your dancer is interested in a trial class, please email us to schedule. We love to have new dancers try a class with us, and we are always excited for our existing dancers to try new styles. Trial classes are only available during the Fall/ Spring Session.

Lost and Found

Items found around the studio will be held in our lost and found box until the 1st of every month. After the 1st of the month, any items from the previous month will be donated.

Contact Information

Owner/ Director: Meghan Chaney

Email: Info@ignitedanceproductions.com

Studio Phone Number: 704-412-1665

Dance Waiver and Release of Liability

If my child is participating, and he/she is under the age of 18, I accept this Agreement on behalf of myself and my child. By signing below, I agree to the following terms and conditions:

1. Services Provided.

Ignite Dance Productions, LLC (“Ignite Dance”) offers dance classes (“Services”) for children and students (collectively “Student” or “Students”).

2. No Refunds

By signing this Agreement and paying for the dance class, you acknowledge there are no refunds if a Student(s) misses a dance class, or if the dance class has to be canceled due to circumstances beyond Ignite Dance's control. This includes, but is not limited to, closure of the location where the classes are held, inclement weather, COVID-19 restrictions, etc.

3. Authorization to Work with Dance Instructor(s)

During the provision of the Services, the dance instructor(s) providing the dance lessons will monitor the Student's performance and form. You, on behalf of yourself and/or the Student, understand and acknowledge that during the provision of these Services, physical touching and positioning of a Student's body may be necessary to assess the Student's muscular and bodily reactions to specific exercises as well as to ensure that the Student is using proper technique and body alignment.

4. Health Disclosures

Because Ignite Dance will be working closely with the Student while engaging in physical activity, you, on behalf of yourself and/or the Student, agree to disclose to Ignite Dance all of the Student's preexisting, known physical and/or mental conditions that could impact the Student's ability to participate in the dance class effectively and safely. You, on behalf of yourself and/or the Student, agree to notify Ignite Dance's staff of any of the Student's known allergies, as well as medications being taken by the Student prior to their participation in the dance class. Any information provided to Ignite Dance relating to the Student's health will be treated as confidential and will only be used to assist Ignite Dance with providing the Services, or, in the case of an injury or health emergency, given to medical providers in order to treat the Student. You, on behalf of yourself and/or the Student, understand and acknowledge that Ignite Dance is not a physician or qualified to give medical advice. If a Student is experiencing fatigue, nausea, shortness of breath, dizziness, chest discomfort or other similar symptoms that cannot be regulated by modifying or ceasing the activity, Ignite Dance may contact the Student's Emergency Contact, Parent or Guardian, and/or emergency medical services. You, on behalf of yourself and/or the Student, hereby authorize any representative of Ignite Dance to obtain emergency medical treatment for the Student, including transportation to a hospital or other medical facility.

5. Assumption of Risks

The risk of serious injury related to the dance activities involved in the dance class is always present due to the nature of the sport. You, on behalf of yourself and/or the Student, understand and acknowledge that there are risks inherent in any sports program, including but not limited to abnormal blood pressure, fainting, dizziness, disorders of heart rhythm, orthopedic injury, injuries caused by use of equipment or others, heart attack or stroke. These injuries may occur suddenly and without warning and may result in permanent injury or death. I understand the description of these risks is not complete and that unknown or unanticipated risks may result in injury, illness, or death.

BY SIGNING THIS RELEASE, YOU, ON BEHALF OF YOURSELF, SPOUSE, AND CHILD, KNOWINGLY AND FREELY ASSUME ALL SUCH RISKS, BOTH KNOWN AND UNKNOWN,

EVEN IF ARISING FROM THE NEGLIGENCE OF IGNITE DANCE OR OTHERS AND ASSUME ALL RESPONSIBILITY FOR THE STUDENT'S PARTICIPATION.

6. Release of Liability

You, on behalf of yourself, child, spouse, heirs, assign, and legal representatives, hereby waive and release all rights, causes of action and claims against Ignite Dance and its owners, agents, and employees, for any and all loss of or damage to property or injuries suffered by the Student arising from the dance, training, exercise, fitness, and all dance activities both in and out of the dance room, including loss, damage, or injury arising from the possible negligence of Ignite Dance, but excluding gross negligence and intentional misconduct, and any claims arising out Ignite Dance's use of the Student's Image pursuant to this Agreement and hereby waive the right to review or approve the Image. Ignite Dance does not own the real property where dance classes occur and is not responsible for any damages caused by the owner, agents, or employees of the location where the dance classes occur. Ignite Dance is not responsible for damages caused by other participants of the class.

7. Limitation of Liability

Ignite Dance shall have no liability under this Agreement if you or the Student fail to comply with your responsibilities under this agreement. In any event, liability under this Agreement shall be limited to general money damages in the amount of the cost of the Services rendered. This liability shall be the extent of Ignite Dance's liability regardless of the form in which any legal or equitable action may be brought, and the foregoing shall constitute the exclusive remedy. In no event will Ignite Dance be held liable or be responsible for any consequential, special, indirect, incidental, punitive loss or damages, or liabilities to third parties arising from any source, whether Ignite Dance knew or should have known of the likelihood of any loss or damages. Ignite Dance disclaims all warranties express or implied with respect to the Services rendered under this Agreement.

8. Video/Photo Release

By signing this Agreement and paying for the dance class, you, on behalf of yourself and/or the Student, acknowledge Ignite Dance has the authority and right to use, reproduce, and distribute the Student's photograph, likeness, recorded voice, or videos that include the Student's likeness, image, and/or voice ("Image") for promotional and advertising materials and evergreen content on Ignite Dance's website, social media pages, or other digital platforms as Ignite Dance, in its sole discretion, deems appropriate. By signing below, You waive any right to inspect, modify, or approve any recordings, and You waive any right to compensation.

9. No Recording

Parents/Guardians are not allowed to record the dance class in any form, for any duration, or for any reason, without Ignite Dance's prior permission. In the event that permission is granted, any recording may only be used personally by the Parent/Guardian and student and shall not be published or shared with any third party.

I have read this waiver and release, fully understand its terms, understand that I have given up substantial rights by signing it, and sign it freely and voluntarily, and without inducement.

Class Descriptions

Mini and Me- Experience the joy of dancing together in this class! Designed for young children and their caregivers, this fun and engaging class focuses on movement, coordination, and bonding through dance. It's a wonderful way to introduce your little one to the world of dance while creating special memories together. Join us for music, laughter, and lots of twirling!

Creative Movement and Dance/ Tumble- An introduction to dance for our youngest students. This class is aimed at helping dancers develop balance, coordination and work on their gross motor skills, while encouraging self-expression and creativity. Fun music, repetition, and a combination of structure and play keep dancers engaged and excited for this 30- 45 minute class.

Acting Adventures- Welcome to our preschool theater class! Here, young minds explore acting skills, bravery, and adaptability through imaginative play. Children dive into storytelling, role-playing, and interactive games to develop confidence and creativity. They learn to embody characters, speak in front of peers, and embrace new roles with courage. Join us for a journey of self-discovery, imagination, and endless possibilities on the stage and beyond!

Pre-School Yoga- This playful yoga class is designed for children to explore movement, balance, and stretching through fun poses, songs, and stories. Kids will build coordination, focus, and confidence while enjoying a calm, joyful space to move, breathe, and grow.

Tumbling- An introduction to acrobatics for preschool dancers. In this class dancers will learn developmentally appropriate skills, like forward rolls, backbends and cartwheels. Dancers will gain strength and coordination, while learning cool tricks in a safe environment.

Ballet/ Tap Combo- This class combines ballet and tap training in one class. Dancers will learn basic terminology and gain spatial awareness, a creative outlet and learn to express themselves in a new way.

Ballet- Ballet training provides a strong foundation for all dancers. Dancers will learn classical ballet technique and proper terminology in our combination class through our most advanced ballet only classes. Ballet classes focus on combining strength, flexibility, coordination and excellent posture in all exercises. Dancers will gain discipline, attention to detail and grace through these classes.

Tap- Tap classes focus on rhythm and weight change. Dancers will gain core strength and learn musicality through a combination of traditional and modern tap steps. This class encourages dancers to express themselves through sound while learning and memorizing patterns.

Acrobatics- Acro classes combine the precision of floor gymnastics with classical dance techniques. Dancers will learn balances and tumbling passes, while gaining flexibility and control through strength training. Dancers progress at different rates in Acro, and Instructors provide training for dancers at their level. Teamwork and agility are valuable skills learned through these classes.

Musical Theater- This style incorporates both jazz technique and acting. Dancers learn to portray different characters and roles as they learn proper technique and showmanship. Dancers gain an appreciation for theatrical performances, self-expression and self-confidence through this class.

Hip Hop- This style is based on street dancing that has evolved over the years as hip hop music and culture has evolved. Dancers will practice isolations and groove to fun, upbeat age-appropriate music. Dancers will learn how to embrace their personal style, connect with the rhythm of the music and develop self-confidence in these classes.

Contemporary- Combines aspects of ballet, jazz and modern technique to create a very expressive form of dance. Dancers will focus on storytelling and quality of movement, while learning improvisational techniques and fluid transitions. Dancers will gain an understanding of how to interpret music through movement, physical strength from partnering and floor work and a deeper awareness of body placement.

Jazz- Jazz classes focus on high-energy and fast paced movements. Dancers will learn a combination of traditional Broadway jazz techniques and skills as well as current/modern jazz techniques. Dancers will hone their performance quality, while developing their own unique style.

Heels- Step into style and confidence! This class teaches students to dance in character heels, combining the attitude and characterization of musical theater with the sharp, precise movements of jazz. Learn technique, posture, and performance skills while building strength, rhythm, and stage presence in every step.

Pre- Pointe/ Pointe- This class is by invitation only. Dancers are considered for this class based on age and ability and must also take a minimum of 2 ballet classes per week to dance en pointe. Dancers will learn to float across the stage with poise and grace as their body weight is on the end of fully extended feet.

Turns, Leaps, Strength and Technique- Elevate your dance performance with this dynamic class designed for dancers of all levels. Combining flexibility, strength, and technique training,

students will refine turns, perfect leaps, and build the core strength needed for injury prevention and peak performance. Through targeted exercises, expert instruction, and focused conditioning, this class helps dancers enhance precision, power, and confidence while improving overall physical health in a supportive and motivating environment.

Homeschool Enrichment- Dive into the full world of the performing arts! Each week offers a new and exciting experience, combining dance, theater, acting, set design, costume creation, and hands-on construction. Students explore every aspect of a production, gaining creative skills, confidence, and a deeper understanding of the performing arts. This class is designed to inspire curiosity, teamwork, and a love for all facets of dance and theater.

Pre-Professional Training- Designed for dedicated dancers, this program offers 1–3 days of training per week, giving students the flexibility to grow at their own pace. Each session includes a ballet or pointe class and dedicated time for rotating focus areas such as choreography and composition, variations and partnering, contemporary and jazz, audition preparation, strength and conditioning, and more. Students refine technique, build versatility, and gain the skills needed to excel in the professional dance world all in a supportive, challenging environment. Audition required- please email info@IgniteDanceProductions.com.

Graphic Design- Bring your creativity to life through digital art and visual storytelling! In this class, students learn the fundamentals of graphic design while creating posters, programs, marketing materials, and visual elements commonly used in the performing arts. Students explore color, layout, typography, and design tools while developing their own creative style and learning how design plays an important role in bringing productions and events to life.

Costume Design and Construction- Step behind the scenes and discover how costumes help tell a story on stage. Students learn the basics of costume design, including sketching ideas, selecting fabrics, and understanding how costumes reflect character and time period. This hands-on class also introduces basic construction techniques, allowing students to help create and assemble costume pieces used in performances.

Set Design and Construction- Explore the art of building the world of a performance! In this class, students learn how sets are imagined, designed, and constructed for the stage. Participants will sketch design ideas, learn about stage layouts, and work together to help build and create scenery pieces. This class encourages creativity, teamwork, and problem-solving while showing students how visual environments bring performances to life.

Studio Calendar

September 8, 2026	1st Day of Classes
November 25-29, 2026	Closed for Thanksgiving Break
December 21, 2026- January 3, 2027	Closed for Winter Break
March 25- April 2, 2027	Closed for Spring Break
May 23, 2027	Last Day of Classes
May 31, 2027	Closed for Memorial Day