

Ignite Dance Handbook

We believe dance is an athletic art. We pride ourselves in helping develop great humans who also have wonderful dance and theater training. We are so excited that you chose us as the perfect studio for you and your student, and we cannot wait to grow together!

Mission: To teach students the importance of teamwork, kindness and bravery through safe and technically sound dance and theater training in a fun and healthy environment

Vision: To equip students with life-skills to thrive in their communities and beyond

Class Information

Class Schedule

Our class schedule is posted online for each session or season, depending on the class location. Enrollment is online only and is on a first come first served basis. Once classes are full, you may join the waitlist. We reserve the right to cancel any class for any reason. This often only occurs if there is low enrollment. If your dancer's class is canceled and another class is not offered to you as a replacement, we may offer a refund.

Class descriptions

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Class placement

Students enroll in most classes based on age as of August 1, 2024. Ballet enrollment is determined by skill level. Ballet assessment classes will be required for new students prior to registering for these classes. The assessment classes are 15 min sessions and are free of charge. To schedule an assessment, please email us at info@ignitedanceproductions.com. During the first 6 weeks of class, instructors will evaluate dancers in all classes to ensure that they are placed in the appropriate classes. If the instructor feels that another class would be a better fit for your dancer, we will reach out to you directly to discuss. If you have any questions regarding your dancer's progress, skills or placement, please email us at info@ignitedanceproductions.com. Please keep in mind that dancers are likely to be at the same level for several years in order to master the material being taught. Dancers who are at the same level for more than 1 year will be taught new material from year to year that will continue to challenge them to grow and progress in their technique.

Shoes and Attire Requirements

- Dance shoes should NEVER be worn outside the studio room
- Please label all of your dancer's shoes and belongings with their first and last name
- The shoes listed below are required to participate in the recital
- Please no jewelry of any kind for dancers' safety

Girls' Attire and Shoes

Class	Shoes	Tights	Attire
Creative Movement	<p>Ballet Shoes Only Color: Pink/Flesh</p> <p>Recommended Brands: Capezio, Bloch, Wear Moi, or So Danca (leather or canvas- single sole)</p>	<p>Color: Pink/Flesh</p> <p>Recommended Brands: Capezio or Bloch (convertible or full footed tights- no footless tights please)</p> <p>**Tights and shoes should compliment each other to best match skin tone</p>	<p>Any solid colored or patterned leotard</p> <p>**Skirts and tutus are optional, but must be attached to the leotard</p>
Ballet/Tap Combo	<p>Ballet Shoes Color: Pink/Flesh</p> <p>Recommended Brands: Capezio, Bloch, Wear Moi, or So Danca (leather or canvas- single sole)</p> <p>Tap Shoes Color: Tan</p> <p>Style: T9050C Theatricals or 3800C Capezio</p>	<p>Color: Pink/Flesh</p> <p>Recommended Brands: Capezio or Bloch (convertible or full footed tights- no footless tights please)</p> <p>**Tights and shoes should compliment each other to best match skin tone</p>	<p>Any solid colored or patterned leotard</p> <p>**Skirts and tutus are optional, but must be attached to the leotard</p>
Ballet/Jazz Combo	<p>Ballet Shoes Color: Pink/Flesh</p> <p>Recommended Brands: Capezio, Bloch, Wear Moi, or So Danca (leather or canvas- single sole)</p>	<p>Color: Pink/Flesh</p> <p>Recommended Brands: Capezio or Bloch (convertible or full footed tights- no footless tights please)</p> <p>**Tights and shoes</p>	<p>Any solid colored or patterned leotard</p> <p>**Skirts and tutus are optional, but must be attached to the leotard</p>

	<p>Jazz Shoes Color: Skin Tone</p> <p>Bloch S0495G or S0495L Tan or Capezio EJ2 Caramel</p>	should compliment each other to best match skin tone	
Tumbling Acro	<p>Barefoot</p>	Color: Any (must be convertible to allow for bare feet)	<p>Any split or patterned leotard, biketard or unitard</p> <p>**Attached skirts, dance shorts or leggings optional</p>
Hip Hop	<p>Sneakers</p> <p>*specific shoes will be chosen closer to recital</p>	Optional	<p>Athletic clothing</p> <p>Suggestions: Leggings, dance shorts or sweatpants</p> <p>Leotard, tank tops or T-shirts</p>
Jazz Jazz/Hip Hop Musical Theater	<p>Jazz Shoes</p> <p>Bloch S0495G or S0495L Tan or Capezio EJ2 Caramel</p>	<p>Color: Any</p> <p>Recommended Brands: Capezio or Bloch</p>	<p>Any style or color leotard</p> <p>**Dance shorts or leggings may be worn over leotard</p>
Tap	<p>Tap Shoes Color: Carmel</p> <p>Style:Capezio CG19 or Capezio 3800</p>	<p>Color: Any</p> <p>Recommended Brands: Capezio or Bloch</p>	<p>Any style or color leotard</p> <p>**Dance shorts or leggings may be worn over leotard</p>
Contemporary	<p>Half Sole Shoes Color: Tan</p> <p>Style: Eurotard A2062 or H064W</p>	<p>Color: Any</p> <p>Recommended Brands: Capezio or Bloch</p>	<p>Any style or color leotard</p> <p>**Dance shorts or leggings may be worn over leotard</p>

Ballet Pre-Pointe/ Pointe	<p>Ballet Shoes Color: Pink/Flesh</p> <p>Recommended Brands: Capezio, Bloch, Wear Moi, or So Danca (leather or canvas- split sole)</p> <p>**Pointe shoes require instructor consultation and approval</p>	<p>Color: Pink/Flesh</p> <p>Recommended Brands: Capezio or Bloch (convertible or full footed tights- no footless tights please)</p> <p>**Tights and shoes should compliment each other to best match skin tone</p>	<p>Black Leotard any style</p> <p>**Black wrap skirt or pull on dance skirt optional</p>
Stretch and Strengthening	<p>Sneakers</p> <p>**Will also need the ability to have bare feet</p>	Optional	<p>Athletic clothing</p> <p>Suggestions: Leggings, dance shorts or sweatpants</p> <p>Leotard, tank tops or T-shirts</p>
Turns, Leaps and Technique	<p>Half Sole Shoes Color: Tan</p> <p>Style: Eurotard A2062 or H064W</p> <p>OR</p> <p>Jazz Shoes</p> <p>Bloch S0495G or S0495L Tan or Capezio EJ2 Caramel</p>	<p>Color: Any</p> <p>Recommended Brands: Capezio or Bloch</p>	<p>Any style or color leotard</p> <p>**Dance shorts or leggings may be worn over leotard</p>

**All students should have their hair secured from their face for all classes. For ballet and pointe classes dancers must have their hair secured away from their face without any loose ends. Recommended ballet styles are a traditional ballet bun or french twist.

Boys' Attire and Shoes

Class	Shoes
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Creative Movement	<p>Ballet Shoes Color: Black</p> <p>Recommended Brands: Bloch or So Danca (leather or canvas- single sole)</p>
Ballet/ Tap Combo	<p>Ballet Shoes Color: Black</p> <p>Recommended Brands: Bloch or So Danca (leather or canvas- single sole)</p> <p>Tap Shoes Color: Black</p> <p>Recommended Brands: Bloch or Capezio</p>
Ballet/ Jazz Combo	<p>Ballet Shoes Color: Black</p> <p>Recommended Brands: Bloch or So Danca (leather or canvas- single sole)</p> <p>Jazz Shoes Color: Black</p> <p>Recommended Brands: Bloch or Capezio (lace up or slide on)</p>
Tumbling Acro	Barefoot
Jazz Jazz/Hip Hop Musical Theater Turns, Leaps and Technique	<p>Jazz Shoes</p> <p>Color: Black</p> <p>Recommended Brands: Bloch or Capezio (lace up or slide on)</p>
Tap	<p>Tap Shoes Color: Black</p> <p>Recommended Brands: Bloch or Capezio</p>
Hip Hop	<p>Sneakers</p> <p>**Specific shoes will be chosen closer to recital</p>
Contemporary	Half Sole Shoes

	Color: Tan Style: Eurotard A2062 or H064W
Ballet	Ballet Shoes Color: Black Recommended Brands: Bloch or So Dance (leather or canvas- split sole)
Stretch and Strengthening	Sneakers **Will also need the ability to have bare feet

*** **Boys' Attire:** athletic clothing

Suggestions: basketball shorts, leggings or sweatpants with a tank or t-shirt

Class behavior

Students are expected to behave in a kind, safe and respectful manner both inside and outside of the classroom. If students become a distraction to other dancers and are not able to participate while providing their peers and instructor with respect, they will be dismissed from class and a guardian will be called to pick them up early. If a student engages in unsafe behavior, they may be asked to sit out for the duration of class or be dismissed from class. There will be no refund or make-up classes offered to students in these situations. Dancers who are dismissed more than once from class due to behavior issues may be unenrolled from the studio and may not be allowed to re-enroll in the future; this will be handled on a case by case basis and at the discretion of the director.

Arrival and Departure

Students are expected to arrive at class on time and be picked up promptly once class is over. Students who are more than 10 minutes late may not be able to participate in class for the day because they will have missed a large portion of the class warm-up; this will be at the discretion of the instructor. Students who are repeatedly late may be asked to enroll in a different class or dropped from the class entirely.

Students are expected to be picked up within 5 minutes of class ending. Parents will be charged \$1 for each minute they are late picking up a student after 10 minutes. This will be charged to the dancer's account and is handled on a case by case basis. This fee is charged at the discretion of the director. We understand that emergencies and unforeseen circumstances arise and will take that into consideration.

Discontinued Classes

In order to withdraw your dancer from a class or from all classes, guardians must complete an online "Withdrawal Form." We require a 30 day written notice to withdraw a dancer from a class or all classes. Tuition charges will be calculated based on the day that the withdrawal form is submitted, not from the last day that the dancer attended class(es). There will be no refund of fees that have already been paid at the time a dancer is withdrawn from class(es). Any credits on the account will be applied to outstanding balances before any refund for future months tuition is provided.

Missed Classes

Dancers are allowed to make-up any missed classes in a similar style of dance. Guardians will need to contact the office to schedule make-up classes. There will be no refund or discounted tuition for missed classes. Dancers are allowed to schedule make-up classes until recital choreography begins.

Observation Week

All of our classes are closed sessions. We ask that guardians not enter our dance room for any reason as it is a distraction to dancers and staff. We will offer 2 observation weeks. One observation week will be in winter and the other in spring. During this time 2 adults per dancer are invited into the classroom to observe class. Please note that dancers are often more nervous during this week of observation and this is often not an accurate reflection of your dancer's progress and accomplishments. This is intended to be a fun week for adults to see what their dancers have been working on and a great time for dancers to practice being in front of an audience before our recital.

Inclement Weather

The safety of our students, families and staff is our primary priority and inclement weather closings will be determined based on what is in the best interest of all involved parties. We typically will follow CMS closures, but please check our social media and voicemail for updates regarding class cancellations. If classes are canceled due to inclement weather, there will not be a make-up class offered.

Accounting

Accounting/ Billing/ Tuition and Fees

- All fees, tuition, etc. will be automatically charged to your account and payment will be drafted using the designated form of payment you have selected through the parent portal

- Please note tuition does not change based on the amount of classes per month. Some months may have 3 classes and others may have 5; these months tuition does not change. We do not offer make-up classes for studio closings
- Tuition does not change if a student is absent. Make-up classes for absences may be scheduled by emailing info@ignitedanceproductions.com
- Tuition will be prorated for students enrolling in class(es) after the session has started

Tuition

Some classes are offered seasonally (example: September- December), and these classes are priced per session. May of these classes also include a monthly payment option. You are required to pay for the full session, regardless how many classes your student attends. Our yearly classes are charged monthly tuition. This includes our on-site preschool classes and our home studio classes. The monthly tuition rate is based on the length of each weekly class.

30 minutes	\$65
45 minutes	\$75
1 hour	\$85
1.5 hours	\$105
2 hours	\$120

We offer a multiclass discount of 10% off per month per class. Use the code MULTI# for each class at check out. For example, If you signed up for a 45 minute class and a 1 hour class, you would use code “MULTI45” for 10% off the 45 minute class and “MULTI1” for 10% off the 1 hour class.

Additional Fees

- Late Fee: \$25
 - Payments made after the 10th of each month will result in a late fee charge
- Declined Payment Fee: \$25
 - You are responsible for keeping payment information up to date in the parent portal
 - If a payment is declined after the 10th of each month, a \$25 declined payment fee will be charged to the account
- For monthly home studio classes only, costume and performance fees will be determined at a later date, but will not exceed \$200 combined yearly.

Payments

- Payments will only be accepted online.
- We do not accept cash or checks.

General Studio Info

Studio Rules

- Dance shoes should NEVER be worn outside the studio room
- No food or drinks allowed in the studio rooms, except for water
- Dancers under the age of 13 should always be accompanied by an adult or guardian that is at least 16 years old or older
- Please be courteous of others during class changes, drop off and pick up. Things can get hectic during this time and your patience is appreciated
- Electronic devices are not allowed to be used during class time. All devices need to be off or on silent during classes. Smart watches for dancers under 18 years old are not allowed to be worn during class

Communication

The best way to get in touch with us is via email. Please email info@ignitedanceproductions.com with any inquiries. It is difficult for instructors to give your inquiries the thought and time they deserve when asked in between classes, so to ensure that you are given a thoughtful response, please email us or give us a call. We are happy to assist!

Trial Classes

If your dancer is interested in a trial class, please email us to schedule. We love to have new dancers try a class with us, and we are always excited for our existing dancers to try new styles. Trial classes are only available during the Fall/ Spring Session.

Lost and Found

Items found around the studio will be held in our lost and found box until the 1st of every month. After the 1st of the month, any items from the previous month will be donated.

Contact Information

Owner: Meghan Chaney

Email: Info@ignitedanceproductions.com

Studio Phone Number: 704-412-1665

Dance Waiver and Release of Liability

If my child is participating, and he/she is under the age of 18, I accept this Agreement on behalf of myself and my child. By signing below, I agree to the following terms and conditions:

1. Services Provided.

Ignite Dance Productions, LLC (“Ignite Dance”) offers dance classes (“Services”) for children and students (collectively “Student” or “Students”).

2. No Refunds

By signing this Agreement and paying for the dance class, you acknowledge there are no refunds if a Student(s) misses a dance class, or if the dance class has to be canceled due to circumstances beyond Ignite Dance’s control. This includes, but is not limited to, closure of the location where the classes are held, inclement weather, COVID-19 restrictions, etc.

3. Authorization to Work with Dance Instructor(s)

During the provision of the Services, the dance instructor(s) providing the dance lessons will monitor the Student’s performance and form. You, on behalf of yourself and/or the Student, understand and acknowledge that during the provision of these Services, physical touching and positioning of a Student’s body may be necessary to assess the Student’s muscular and bodily reactions to specific exercises as well as to ensure that the Student is using proper technique and body alignment.

4. Health Disclosures

Because Ignite Dance will be working closely with the Student while engaging in physical activity, you, on behalf of yourself and/or the Student, agree to disclose to Ignite Dance all of the Student’s preexisting, known physical and/or mental conditions that could impact the Student’s ability to participate in the dance class effectively and safely. You, on behalf of yourself and/or the Student, agree to notify Ignite Dance’s staff of any of the Student’s known allergies, as well as medications being taken by the Student prior to their participation in the dance class. Any information provided to Ignite Dance relating to the Student’s health will be treated as confidential and will only be used to assist Ignite Dance with providing the Services, or, in the case of an injury or health emergency, given to medical providers in order to treat the Student. You, on behalf of yourself and/or the Student, understand and acknowledge that Ignite Dance is not a physician or qualified to give medical advice. If a Student is experiencing fatigue, nausea, shortness of breath, dizziness, chest discomfort or other similar symptoms that cannot be regulated by modifying or ceasing the activity, Ignite Dance may contact the Student’s Emergency Contact, Parent or Guardian, and/or emergency medical services. You, on behalf of yourself and/or the Student, hereby authorize any representative of Ignite Dance to obtain emergency medical treatment for the Student, including transportation to a hospital or other medical facility.

5. Assumption of Risks

The risk of serious injury related to the dance activities involved in the dance class is always present due to the nature of the sport. You, on behalf of yourself and/or the Student, understand and acknowledge that there are risks inherent in any sports program, including but not limited to abnormal blood pressure, fainting, dizziness, disorders of heart rhythm, orthopedic injury, injuries caused by use of equipment or others, heart attack or stroke. These injuries may occur

suddenly and without warning and may result in permanent injury or death. I understand the description of these risks is not complete and that unknown or unanticipated risks may result in injury, illness, or death.

BY SIGNING THIS RELEASE, YOU, ON BEHALF OF YOURSELF, SPOUSE, AND CHILD, KNOWINGLY AND FREELY ASSUME ALL SUCH RISKS, BOTH KNOWN AND UNKNOWN, EVEN IF ARISING FROM THE NEGLIGENCE OF IGNITE DANCE OR OTHERS AND ASSUME ALL RESPONSIBILITY FOR THE STUDENT'S PARTICIPATION.

6. Release of Liability

You, on behalf of yourself, child, spouse, heirs, assign, and legal representatives, hereby waive and release all rights, causes of action and claims against Ignite Dance and its owners, agents, and employees, for any and all loss of or damage to property or injuries suffered by the Student arising from the dance, training, exercise, fitness, and all dance activities both in and out of the dance room, including loss, damage, or injury arising from the possible negligence of Ignite Dance, but excluding gross negligence and intentional misconduct, and any claims arising out Ignite Dance's use of the Student's Image pursuant to this Agreement and hereby waive the right to review or approve the Image. Ignite Dance does not own the real property where dance classes occur and is not responsible for any damages caused by the owner, agents, or employees of the location where the dance classes occur. Ignite Dance is not responsible for damages caused by other participants of the class.

7. Limitation of Liability

Ignite Dance shall have no liability under this Agreement if you or the Student fail to comply with your responsibilities under this agreement. In any event, liability under this Agreement shall be limited to general money damages in the amount of the cost of the Services rendered. This liability shall be the extent of Ignite Dance's liability regardless of the form in which any legal or equitable action may be brought, and the foregoing shall constitute the exclusive remedy. In no event will Ignite Dance be held liable or be responsible for any consequential, special, indirect, incidental, punitive loss or damages, or liabilities to third parties arising from any source, whether Ignite Dance knew or should have known of the likelihood of any loss or damages. Ignite Dance disclaims all warranties express or implied with respect to the Services rendered under this Agreement.

8. Video/Photo Release

By signing this Agreement and paying for the dance class, you, on behalf of yourself and/or the Student, acknowledge Ignite Dance has the authority and right to use, reproduce, and distribute the Student's photograph, likeness, recorded voice, or videos that include the Student's likeness, image, and/or voice ("Image") for promotional and advertising materials and evergreen content on Ignite Dance's website, social media pages, or other digital platforms as Ignite Dance, in its sole discretion, deems appropriate. By signing below, You waive any right to inspect, modify, or approve any recordings, and You waive any right to compensation.

9. No Recording

Parents/Guardians are not allowed to record the dance class in any form, for any duration, or for any reason, without Ignite Dance's prior permission. In the event that permission is granted, any recording may only be used personally by the Parent/Guardian and student and shall not be published or shared with any third party.

I have read this waiver and release, fully understand its terms, understand that I have given up substantial rights by signing it, and sign it freely and voluntarily, and without inducement.

Class Descriptions

Mini and Me- Experience the joy of dancing together in this class! Designed for young children and their caregivers, this fun and engaging class focuses on movement, coordination, and bonding through dance. It's a wonderful way to introduce your little one to the world of dance while creating special memories together. Join us for music, laughter, and lots of twirling!

Creative Movement- An introduction to dance for our youngest students. This class is aimed at helping dancers develop balance, coordination and work on their gross motor skills, while encouraging self-expression and creativity. Fun music, repetition, and a combination of structure and play keep dancers engaged and excited for this 30 minute class.

Acting Adventures- Welcome to our preschool theater class! Here, young minds explore acting skills, bravery, and adaptability through imaginative play. Children dive into storytelling, role-playing, and interactive games to develop confidence and creativity. They learn to embody characters, speak in front of peers, and embrace new roles with courage. Join us for a journey of self-discovery, imagination, and endless possibilities on the stage and beyond!

Tumbling- An introduction to acrobatics for preschool dancers. In this class dancers will learn developmentally appropriate skills, like forward rolls, backbends and cartwheels. Dancers will gain strength and coordination, while learning cool tricks in a safe environment.

Ballet/ Tap Combo- This class combines ballet and tap training in one class. Dancers will learn basic terminology and gain spatial awareness, a creative outlet and learn to express themselves in a new way.

Ballet/ Jazz Combo- Our Ballet/Jazz classes seamlessly blend classical ballet and jazz dance techniques in a fun and age-appropriate manner. Dancers embark on a journey where they'll grasp fundamental terminology, enhance spatial awareness, and discover creative outlets for self-expression!

Ballet- Ballet training provides a strong foundation for all dancers. Dancers will learn classical ballet technique and proper terminology in our combination class through our most advanced ballet only classes. Ballet classes focus on combining strength, flexibility, coordination and excellent posture in all exercises. Dancers will gain discipline, attention to detail and grace through these classes.

Tap- Tap classes focus on rhythm and weight change. Dancers will gain core strength and learn musicality through a combination of traditional and modern tap steps. This class encourages dancers to express themselves through sound while learning and memorizing patterns.

Jazz/ Hip Hop- A combination of both jazz and hip hop styles. Dancers will learn age appropriate movements and terminology from both styles to upbeat, high energy music. Dancers will gain self-confidence and be encouraged to develop their own style.

Acro- Acro classes combine the precision of floor gymnastics with classical dance techniques. Dancers will learn balances and tumbling passes, while gaining flexibility and control through strength training. Dancers progress at different rates in Acro, and Instructors provide training for dancers at their level. Teamwork and agility are valuable skills learned through these classes.

Musical Theater- This style incorporates both jazz technique and acting. Dancers learn to portray different characters and roles as they learn proper technique and showmanship. Dancers gain an appreciation for theatrical performances, self-expression and self-confidence through this class.

Hip Hop- This style is based on street dancing that has evolved over the years as hip hop music and culture has evolved. Dancers will practice isolations and groove to fun, upbeat age-appropriate music. Dancers will learn how to embrace their personal style, connect with the rhythm of the music and develop self-confidence in these classes.

Contemporary- Combines aspects of ballet, jazz and modern technique to create a very expressive form of dance. Dancers will focus on storytelling and quality of movement, while learning improvisational techniques and fluid transitions. Dancers will gain an understanding of how to interpret music through movement, physical strength from partnering and floor work and a deeper awareness of body placement.

Jazz- Jazz classes focus on high-energy and fast paced movements. Dancers will learn a combination of traditional Broadway jazz techniques and skills as well as current/modern jazz techniques. Dancers will hone their performance quality, while developing their own unique style.

Pre- Pointe/ Pointe- This class is by invitation only. Dancers are considered for this class based on age and ability and must also take a minimum of 2 ballet classes per week to dance en pointe. Dancers will learn to float across the stage with poise and grace as their body weight is on the end of fully extended feet.

Stretch and Strengthening- Elevate your performance with our Stretch and Strengthening Class, designed for dancers and athletes of all levels. This class focuses on enhancing flexibility, building core strength, and preventing injuries through targeted exercises and stretches. Whether you're looking to improve your dance technique or athletic performance, this program

provides the essential conditioning needed to achieve your goals. Join us to boost your flexibility, strength, and overall physical health in a supportive and motivating environment.

Turns, Leaps and Technique- Enhance your dance skills with our Turns, Leaps, and Technique Class, designed for dancers of all levels. This focused program emphasizes mastering essential techniques that are crucial for success across various dance styles. Through expert instruction and targeted exercises, students will refine their turns, perfect their leaps, and improve overall technique. Join us to build strength, precision, and confidence in your dance journey.

Studio Calendar

September 3, 2024	1st Day of Classes
October 31, 2024	No evening classes
November 11, 2024	No Elon Recreation Classes
November 27-30, 2024	Closed for Thanksgiving Break
December 22, 2024- January 5, 2025	Closed for Winter Break
April 13-20, 2025	Closed for Spring Break
May 23-26, 2025	Closed for Memorial Day
May 31, 2025	Last Day of Classes
June 30, 2025- July 4, 2025	Closed for Holiday Break